

Full Planning Permission and consent to display advertisement(s) Checklist

As this is a dual form 4 complete sets of each application are required, 2 per application type (unless submitted electronically). Plans should be dated and numbered, show their metric scale, a scale bar and include key dimensions.

National Requirements		
Requirement	Included	Reason if not included
<ul style="list-style-type: none"> ▪ Form including the completed Ownership Certificate 		
<ul style="list-style-type: none"> ▪ Location Plan 		
<ul style="list-style-type: none"> Design and Access Statement (Major applications, one or more dwellings / building with floorspace of 100sqm or more) 		
<ul style="list-style-type: none"> ▪ Fee 		

The local requirements **highlighted in yellow**, where applicable, are mandatory.

Local Requirement		
Requirement	Included	Reason if not included
<ul style="list-style-type: none"> ▪ Block Plan 		
<ul style="list-style-type: none"> ▪ Proposed and Existing Elevations 		
<ul style="list-style-type: none"> ▪ Proposed and Existing Floor plans 		
<ul style="list-style-type: none"> ▪ Roof Plans 		
<ul style="list-style-type: none"> ▪ Proposed and Existing Site Sections and Site Levels 		
<ul style="list-style-type: none"> ▪ Advertisement drawing(s) (at a scale of 1:50 or 1:100) (showing advertisement size siting, materials and colours to be used, height above ground, extent of projection and details of the method and colour(s) of illumination (if applicable)) 		
<ul style="list-style-type: none"> ▪ Additional Plans 		
<ul style="list-style-type: none"> ▪ Affordable Housing Statement (all residential developments of more than 5 units or where floorspace exceeds 1000sqm) 		
<ul style="list-style-type: none"> ▪ Air Quality Assessment 		
<ul style="list-style-type: none"> ▪ Biodiversity Checklist / Survey & Report 		
<ul style="list-style-type: none"> ▪ Construction Management Statement (if the site is adjacent to a SSSI) 		
<ul style="list-style-type: none"> ▪ Flood Risk Assessment 		
<ul style="list-style-type: none"> ▪ Heritage Statement (including Historical, archaeological features and Scheduled Ancient Monuments) 		
<ul style="list-style-type: none"> ▪ Land Contamination 		
<ul style="list-style-type: none"> ▪ Landscape Statement or Plans 		
<ul style="list-style-type: none"> ▪ Lighting Assessment 		
<ul style="list-style-type: none"> ▪ Noise Assessment 		
<ul style="list-style-type: none"> ▪ Planning Obligations Draft Head of terms 		
<ul style="list-style-type: none"> ▪ Planning Statement 		
<ul style="list-style-type: none"> ▪ Statement of Community Involvement (Major Applications only) 		
<ul style="list-style-type: none"> ▪ Telecommunication Development Supplementary Information 		
<ul style="list-style-type: none"> ▪ Transport Assessment 		
<ul style="list-style-type: none"> ▪ Travel Plan 		
<ul style="list-style-type: none"> ▪ Tree Survey / Arboricultural Implications 		
<ul style="list-style-type: none"> ▪ Ventilation / extraction details 		