

Application for prior notification of proposed development by telecommunications code system operators Checklist

2 complete sets of each application are required (unless submitted electronically). Plans should be dated and numbered, show their metric scale, a scale bar and include key dimensions.

National Requirements		
Requirement	Included	Reason if not included
<ul style="list-style-type: none"> ▪ Completed Form 		
<ul style="list-style-type: none"> ▪ Location Plan 		
<ul style="list-style-type: none"> ▪ Evidence that the developer has given notice of the proposed development in accordance with Part 16 of the Town and Country Planning (General Permitted Development) (England) Order 2015 		
<ul style="list-style-type: none"> ▪ Where the proposed development consists of the installation of a mast within three kilometres of the perimeter of an aerodrome evidence that the developer has notified the Civil Aviation Authority, the Secretary of State for Defence or the Aerodrome operator in accordance with Application Under Part 16 of the Town and Country Planning (General Permitted Development) (England) Order 2015 		
<ul style="list-style-type: none"> ▪ Fee 		

Local Requirement		
Requirement	Included	Reason if not included
Required for all Telecommunications applications and Prior Notifications where the following is required:		
<ul style="list-style-type: none"> ▪ Block Plan 		
<ol style="list-style-type: none"> 1. A signed declaration that the equipment and installation fully complies with the ICNIRP requirements Site type (micro or macro) 2. Confirmation as to whether the Council's mast register and/or the industry site database has been checked for suitable sites 3. Details of annual rollout and pre application discussions with the Council 4. Details of all consultations carried out and copies of all written comments 5. Details of any consultations carried out with a particular school or further education college if relevant 6. Details of any consultation carried out with the CAA/Secretary of State for Defence/Aerodrome operator if relevant 7. Area of search 		

<ol style="list-style-type: none"> 8. Details of the proposed structure including the type of structure and its dimensions, height of existing building and details of the size of equipment housing and materials 9. A map showing the relationship of the application site to schools and other telecommunication equipment in the vicinity 10. A statement explaining the reasons for the choice of the design 11. Technical information including the frequency, modulation characteristics, power output and the height of the proposed antenna 12. Technical justification — details about the purpose of the site and why the particular development is required 13. Details of alternative sites rejected with a justification for rejecting them: This should include existing masts, structures and other buildings within the search area 14. An explanation if no alternatives considered 15. Visual impact assessment where relevant 16. Acoustic report where relevant 17. Any other relevant additional information. 		
<p>For Prior Approvals the following information is required:</p>		
<ol style="list-style-type: none"> 1. A signed declaration that the equipment and installation fully complies with the ICNIRP requirements Site type (micro or macro) 2. Area of search 3. Details of the proposed structure including the type of structure and its dimensions, height of existing building and details of the size of equipment housing and materials 4. A map showing the relationship of the application site to schools and other telecommunication equipment in the vicinity 5. A statement explaining the reasons for the choice of the design 6. Technical information including the frequency, modulation characteristics, power output and the height of the proposed antenna 7. Technical justification — details about the purpose of the site and why the particular development is required 8. Details of alternative sites rejected with a justification for rejecting them: This should include existing masts, structures and other buildings within the search area 9. An explanation if no alternatives considered 10. Visual impact assessment where relevant 		